Form **4506-A**
(October 2018)
Department of the Treasury
Internal Revenue Service

Request for Public Inspection or Copy of Exempt or Political Organization IRS Form

▶ **Type or print clearly. Request may be rejected if the form is incomplete or illegible.**
▶ **Information about Form 4506-A and its separate instructions is at *www.irs.gov/form4506*.**

OMB No. 1545-0495

TIP **You may not have to complete Form 4506-A to get the copies you need.**

- **Internet. Form 8871,** Political Organization Notice of Section 527 Status, and **Form 8872,** Political Organization Report of Contributions and Expenditures, are available for inspection from the Internet. The website address for both forms is ***www.irs.gov/polorgs.***
- **Public disclosure by the organization.** Exempt or political organizations must make their returns, reports, notices, and exempt applications available for public inspection. You can visit the organization to inspect the material instead of requesting it from the IRS. The organization may be able to mail the copies to you.
- **Form 990-N *(e-Postcard)* annual electronic notice is available for inspection on IRS.gov using Tax Exempt Organization Search (see instructions).**
- **Amazon Web Services (AWS).** Efiled Forms 990, 990-EZ and 990-PF are available on AWS in a machine readable format.

1 Exempt or political organization. *Complete a separate Form 4506-A for each organization.*

Name: COURT NAME HERE
Employer identification number:
Address: 1234 THEIR ADDRESS ST., #000
City or town, state or province, country, and ZIP or foreign postal code: CITY / TOWN, ST 12345

2 Requester

Name: FIRST MIDDLE LAST
Contact person: First Middle Last
Address: 1234 YOUR ADDRESS ST. or GENERAL DELIVERY 1234 POST OFFICE ADDRESS
Phone: (XXX) XXX-XXXX
City or town, state or province, country, and ZIP or foreign postal code: CITY / TOWN, ST 12345
Date: TODAY'S DATE

3 Category of requester: You must check a box.
☒ Commercial user ☐ Non-commercial scientific institution ☐ Media
☐ Educational institution ☐ All others
Name of Media Outlet

4 Reason for request. All requesters except for commercial users must provide an explanation of how the records will be used to avoid being charged the commercial rate. Attach additional sheets if necessary.
FOR TAX PURPOSES AND SETTLEMENT OF DEBT

Lines 5–8. For each applicable form, check the box(es) for the item(s) you are requesting. You may request more than one form. For each form requested, check either the copy, inspection, DVD, or Sample DVD box and enter the specific tax year(s), as indicated. If ordering a partial set on DVD or Sample DVD, indicate the format, state(s), and month(s) requested.
Line 9. Check the box(es) for the item(s) you are requesting. You may request more than one item. If you check "other," you must indicate the specific item(s) you are requesting on the line provided or on an attachment. See instructions for more information.
Note. DVD and Sample DVD are not available for individual exempt organizations.

5 Form 990, Form 990-EZ:
a Paper request: ☐ Copy ☐ Inspection
Tax year(s) or period(s) requested: _____ ; _____ ; _____ .
YYYYMM YYYYMM YYYYMM
b Digital data request: ☐ Yearly ☐ Sample
State(s): _____ ; _____ ; _____ .
Calendar year(s): _____ ; _____ ; _____ .

6 Form 990-PF:
a Paper request: ☐ Copy ☐ Inspection
Tax year(s) or period(s) requested: _____ ; _____ ; _____ .
YYYYMM YYYYMM YYYYMM
b Digital data request: ☐ Yearly ☐ Sample
State(s): _____ ; _____ ; _____ .
Calendar year(s): _____ ; _____ ; _____ .

7 Form 990-T (501(c)(3) organizations filed after August 17, 2006):
a Paper request: ☐ Copy ☐ Inspection
Tax year(s) or period(s) requested: _____ ; _____ ; _____ .
YYYYMM YYYYMM YYYYMM
b Digital data request: ☐ Yearly ☐ Sample
State(s): _____ ; _____ ; _____ .
Calendar year(s): _____ ; _____ ; _____ .

8 Form 5227 (for tax years beginning after December 31, 2006):
Paper request: ☐ Copy ☐ Inspection
Tax year(s) or period(s) requested: _____ ; _____ ; _____ .
YYYYMM YYYYMM YYYYMM

9 ☐ Application for exemption (Form 1023, 1023-EZ, Form 1024, etc.)
☐ Exemption determination letter only
☐ Affirmation letter
☒ Other Form SS-4

IRS Use Only

The form requested above was inspected by (name of requester)	IRS office where inspection was made
Signature of employee present at inspection	Date

For Privacy Act and Paperwork Reduction Act Notice, see the separate instructions.